

# **Georgia Composite Medical Board**

## **Minutes of the July 22, 2017 Special Meeting**

The Georgia Composite Medical Board (GCMB) held a special meeting on July 22, 2017 at Mercer University School of Medicine, 1501 Mercer University Drive, Macon, Georgia, 31207 to consider Medical Board matters.

### **Board members present:**

E. Daniel DeLoach, MD, Chair  
J. Jeffrey Marshall, MD, Vice Chair  
John S. Antalis, MD  
Keisha Callins, MD, MPH  
Gretchen Collins, MD  
John Downey, DO (via teleconference)  
Charmaine Faucher, PA-C (ex-officio)  
Alexander S. Gross, MD  
B. K. Mohan, MD  
David Retterbush, MD  
Joe Sam Robinson, MD (via teleconference)  
Barby Simmons, DO (via teleconference)  
Ronald "Ronnie" Wallace, MBA  
Richard Weil, MD

### **Board counsel present:**

Janet Wray, Senior Assistant Attorney General  
D. Williams-McNeely, Senior Assistant Attorney General  
Betsy Cohen, Assistant Attorney General

### **CALL TO ORDER**

Dr. DeLoach called the meeting of the Georgia Composite Medical Board to order at 2:00 PM, July 22, 2017. Dr. DeLoach verified the attendance of Board members physically present and those attending via teleconference, and established that a quorum was present.

### **PURPOSE**

Dr. DeLoach stated the purpose of the special meeting is to receive and to consider the Department of Community Health Report from the Human Resources Director.

### **DEPARTMENT OF COMMUNITY HEALTH REPORT**

Ms. Wray presented the Department of Community Health Report (DCH Report) to the Board.

### **EXECUTIVE SESSION**

Dr. Marshall made a motion and Dr. Retterbush seconded, and the Board voted to enter into **Executive Session** in accordance with O.C.G.A. § 50-14-3(b)(4) and § 50-18-72(a)(41) to deliberate on any potential personnel actions following the receipt of the report. Voting in favor of the motion were all those present.

### **OPEN SESSION**

Upon conclusion of the Board's deliberations, Dr. DeLoach declared the meeting in open session.

Dr. Retterbush made a motion that based on the totality of the DCH Report dated July 12, 2017, Robert Jeffery be terminated as Executive Director of the GCMB, effective immediately. Dr. Weil seconded the motion. The motion passed unanimously.

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Dr. Antalis made a motion that based on the totality of the DCH Report dated July 12, 2017, the suspension of Phyllis White be lifted and that Phyllis White be returned to a full-time employee on probationary status, effective July 24, 2017, and that she be issued a letter of warning not to engage in behavior in violation of DCH Standards of Conduct Policy #410 and Violence in the Workplace-Zero Tolerance Policy #434 and that she take a course to be provided by the Board on avoiding workplace violence. Dr. Marshall seconded the motion. The motion passed unanimously.

Dr. Marshall made a motion that based on the totality of the DCH Report dated July 12, 2017, the suspension of Brianna Fry-Jones be lifted and that Brianna Fry-Jones be returned to a full-time employee on probationary status, effective July 24, 2017, and that she be issued a letter of warning not to engage in behavior in violation of DCH Standards of Conduct Policy #410 and Violence in the Workplace-Zero Tolerance Policy #434 and that she take a course to be provided by the Board on avoiding workplace violence. Dr. Retterbush seconded the motion. The motion passed unanimously.

Dr. Gross made a motion that LaSharn Hughes be appointed as the Interim Executive Director of the Georgia Composite Medical Board, effective July 22, 2017, pending her acceptance. Dr. Gross further moved that she be directed to refocus the Board's staff and resources to improve its performance of licensing, communication, and disciplinary functions. In furtherance of that direction, she is authorized to immediately reassign staff duties, assess the use of temporary employees, and, with the approval of the Board chairperson and subject to ratification by the Board, hire full-time employees. She is also directed to bring to the Board as soon as possible: a new organizational chart with suggestions for personnel additions, restructuring and changes; proposed personnel policies; staff training plans; and a plan to make sure the Board is in compliance with all other regulatory laws and rules.

### **OTHER BUSINESS**

Dr. DeLoach directed that a letter expressing a thank you from the Board be sent to Dean Jean Sumner, MD for graciously allowing the Board the use of Mercer Medical School's facilities for the meeting.

LaSharn Hughes was then welcomed by the Board and accepted the appointment as Interim Executive Director.

### **ADJOURNMENT**

There being no other business, Dr. DeLoach adjourned the meeting at 4:00 PM.

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E. Daniel DeLoach, MD  
Chairperson

Minutes recorded by Betsy Cohen, Assistant Attorney General