

# FORM B

## CERTIFICATE OF POSTGRADUATE TRAINING

**INSTRUCTIONS:** To be completed by the facility for every medical school graduate completing postgraduate training. Either the hospital seal OR notary seal must be on this form. Errors shall be noted by one line through the error and initials of correcting party. No whiteouts or strikeouts are acceptable on this form and may result in a delay of the application process. This form may be sent with the applicant's application packet only if the original envelope is unopened, and the program director has signed his/her name across the back of the envelope. Altered envelopes which contain official, original, or certified official documents will not be accepted.

### PART 1: TO BE COMPLETED BY THE APPLICANT.

Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ SSN: \_\_\_\_\_

### PART 2: TO BE COMPLETED BY THE PROGRAM DIRECTOR.

Please print, type or stamp the following information:

Name of Program: \_\_\_\_\_

Sponsored by: \_\_\_\_\_

Program ID: \_\_\_\_\_

Address: \_\_\_\_\_

City/State/Country: \_\_\_\_\_ PostalCode: \_\_\_\_\_

Affiliated University: \_\_\_\_\_

Georgia Composite Medical  
Use Only

AMA/AOA Year \_\_\_\_\_

AMA/AOA Page \_\_\_\_\_

RCPSC Year \_\_\_\_\_

RCPSC Page \_\_\_\_\_

CFPC Internet \_\_\_\_\_

This is to certify that the applicant name in Part 1 of this form has successfully completed (please check one)

\_\_\_\_ Internship    \_\_\_\_ Residency    \_\_\_\_ Chief Residency    \_\_\_\_ Fellowship    \_\_\_\_ Research

from \_\_\_\_/\_\_\_\_/\_\_\_\_ to \_\_\_\_/\_\_\_\_/\_\_\_\_ in the specialty/subspecialty of \_\_\_\_\_.

Any leave of absences requested/reported?  Yes  No  
 Any probationary action ever taken?  Yes  No  
 Any disciplinary actions or investigations?  Yes  No  
 Any special requirements or limitations due to questions of academic incompetence, disciplinary problem, etc?  Yes  No

If "YES" to any of the above questions, please provide a written explanation.

**Completion of this form will certify that the individual named in Part 1 above completed a period of accredited postgraduate training at this facility. This form shall be signed by the Program Director (MD or DO only).**

Affix the institutional seal in this space. If you have no seal available, you are required to have this form notarized.

\_\_\_\_\_  
Program Director's Name

\_\_\_\_\_  
Notary's Name

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Notary Signature