

INITIAL APPLICATION FOR AURICULAR DETOXIFICATION LICENSURE - CHECKLIST

APPLICATIONS WILL NOT BE REVIEWED OR PROCESSED WITHOUT APPLICATION FEE

The CHECKLIST is intended to assist you with the filing of a complete application. Read all instructions on each page carefully and utilize the checklist as you are filling out the application. All items listed that apply to your situation must be submitted in order for your qualifications for licensure to be assessed. When submitting copies of documents, please ensure they are **8-1/2 x11-inch copies** of the original. *Do not submit two-sided copies of the application or documentation.* **For quality and confidential purposes, facsimiles of application materials are not accepted. All application material must be original, unaltered, and official where required.**

- Applicant must be at least 21 years of age and of good moral character.
- Applicant must submit a completed application with the correct application fee. The fee to become a licensed Auricular Detoxification Specialist is \$200.00. The check should be made payable to the Composite State Board of Medical Examiners. Applicants which do not include the correct application fee will not be processed.
- Applicant must provide proof of certification by **National Acupuncture Detoxification Association (NADA)**. You must contact NADA to have them mail your certification documentation directly to the Composite State Board of Medical Examiners. You may write or call NADA as follows:

National Acupuncture Detoxification Association
Post Office Box 1927
Vancouver, Washington 98668-1927
PHONE: (888) 765-6232
FAX: (360) 260-8620
E-mail: NADAClear@aol.com

- If you need to sign up for the NADA Examination for Certification, please contact NADA **directly** to apply. **The Composite State Board of Medical Examiners is not responsible for your examination application to NADA.**
- Applicant must provide proof of completion of a Clean Needle Technique Course and Practical Examination (CNT) approved by CCAOM or NADA. NADA will only provide verification of CNT only if the CNT was a part of your training with NADA. NADA does not offer a separate CNT certification course. Please do not contact them for this service. You may contact these organizations for additional information:

Council of Colleges of Acupuncture and Oriental Medicine
1010 Wayne Avenue, Suite 270
Silver Springs, Maryland 20910
PHONE: 301-608-9175

National Acupuncture Detoxification Association
Post Office Box 1927
Vancouver, Washington 98668-1927
PHONE: (888) 765-6232
FAX: (360) 260-8620
E-mail: NADAClear@aol.com

You must contact CCAOM or NADA directly to obtain this certification and/or verification.

- Applicant must provide three (3) letters of reference; one (1) of which must be from a physician or practicing acupuncturist where the applicant has been practicing, or a physician familiar with your practice; and two (2) letters from practicing acupuncturist's who are familiar with your practice.
- Verification of licensure from any state where licensed (inactive/active). Please provide the Board with the name, address and telephone number of the state board where you are or were previously licensed to practice Acupuncture.
- Applicant must read the Rules and Laws relating to Auricular (ear) and complete the **Adherence Statement** acknowledging having received and read.

SPECIAL NOTE: Auricular Detoxification Specialists may only practice under the direct supervision of a licensed physician or acupuncturist. You may not switch employers without permission from the Composite State Board of Medical Examiners and must notify the Medical Board in writing when changing employers. Please refer to Rule 360-6-2, 360-6-4 and 360-6-5(a).

NOTE: The law specifically prohibits dividing or agreeing to divide a fee for acupuncture services with any person who refers a patient.