

# MALPRACTICE QUESTIONNAIRE

**INSTRUCTIONS:** Complete, sign, and date this Questionnaire. Complete a separate form for each case in which you have ever been named as a defendant, even if you have been dismissed or even if the case is still pending. You must attach the appropriate documentation from the courts and send it to the Board. Do not take shortcuts on documenting malpractice. You must give a detailed summary of your actual involvement in the treatment of the patient. Failure to do so can result in delays in the processing of your application. Summaries by your attorney or your insurance company are not accepted in lieu of this documentation. The Georgia Composite Medical Board requires a copy of the Plaintiff's Complaint, and either the Settlement Agreement, Dismissal Order or Summary Judgment. Copies can be your own or obtained either from your attorney or county clerk's office. All paperwork should be uploaded into the online portal and submitted at the time of application.

Full Name of Physician \_\_\_\_\_ Business Telephone Number \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

None. If none, please complete information above. Then, sign and date the form and mail it to the Board.

Name of Patient:

Last Name \_\_\_\_\_ First Name \_\_\_\_\_ Middle Name \_\_\_\_\_

Age of Patient \_\_\_\_\_ Years

Date of Occurrence: \_\_\_\_\_

Location of Incident:

Site \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ County \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Position in Case:  Intern  Resident  Primary Physician  Other:

Filed Against:  Individual Physician  Group  Hospital

List Names of Other Physicians/Hospitals: \_\_\_\_\_

Attach to this document a detailed, typewritten summary of the circumstances surrounding the incident and your involvement in your own words. Do not reference other documents – include them with the summary. Even if the incident occurred while you were an intern or resident, a summary must accompany this form.

Disposition:  Pending  Settled  Dismissed

If settled, provide the following information:  In Court  Out of Court Date of settlement: \_\_\_\_\_

Total Amount of Settlement: \$ \_\_\_\_\_ Amount Attributable to you: \$ \_\_\_\_\_

\*\*\*\*\* IMPORTANT: THIS FORM IS INVALID WITHOUT YOUR SIGNATURE AND SIGNATURE DATE. \*\*\*\*\*

SIGNATURE (REQUIRED)

DATE SIGNED