# **APRN Application Checklist**

## Application, Fees, & Required Documents

\_\_\_Complete APRN Registration and Protocol Form – Available at https://medicalboard.georgia.gov/licensure-information/aprn-protocol-registration-forms.

- -Please ensure the protocol agreement includes the physician's specialty.
- -Please ensure both the physician and APRN have signed and dated the agreement.
- -Please ensure there are three (3) guidelines minimum.
- -Please ensure that there are no fields left blank.

**Registration Fee** – \$150 (paid via cashier's check or money order by mail to 2 MLK Jr. Drive SE, East Tower, 11<sup>th</sup> Floor, Atlanta, GA 30334).

- -Please ensure the payment contains both the physician's and APRN's name.
- \_\_\_\_Designated Physician Information (Form A) Complete one for each designated physician.
- \_\_\_Protocol Agreement Worksheet (Form C) Complete this form if procedures being performed by the APRN are not within the competency of their certification specialty. A separate Form C is required for each procedure.
- \_\_\_\_APRN License, National Certification, and Resume/CV Please submit copies of each.
- \_\_\_Evidence of Special Training/Certifications (if applicable) Include certifications for procedures outside the normal scope for APRNs (e.g., family practice certifications, joint injections, etc.).

## **Submission Guidelines**

- \_\_\_Submit to the Georgia Composite Medical Board at <a href="https://gcmb.nextrequest.com/">https://gcmb.nextrequest.com/</a>
  - -Please ensure that all forms and documents are originals.
  - -Please ensure that all fields have been completed. Incomplete applications will not be processed. Additionally, please submit a copy of the applicant's payment with the submission.

### **Termination & Modifications**

- \_\_\_APRN Protocol Agreement Termination (Form B) To terminate a protocol agreement with a previous delegating physician.
- \_\_\_New Protocol Agreement Submit an updated agreement if there are changes to the delegating physician or practice scope.

### Rules & Laws

- \_\_\_Board Rules https://rules.sos.ga.gov/gac/360-32.
- \_\_\_Georgia Code https://law.justia.com/codes/georgia/2022/title-43/chapter-34/article-2/section-43-34-25/.