



GEORGIA COMPOSITE MEDICAL BOARD

LICENSE | REGULATE | EDUCATE

Acupuncture Application Checklist

Eligibility Requirements

- ☐ Must be at least 21 years old and of good moral character.
- ☐ Successfully complete an accredited acupuncture program.
- ☐ Pass the National Certification Commission for Acupuncture and Oriental Medicine (NCCAOM) examination.
- ☐ Obtain Clean Needle Technique (CNT) certification from the Council of Colleges of Acupuncture and Oriental Medicine (CCAOM).

Application, Fees, & Required Documents

- ☐ Complete Application – Available on <https://gcmb.mylicense.com/egov/Login.aspx>.
- ☐ Application Fee – \$300 (non-refundable, payable via cashier's check or money order).
- ☐ Notarized Affidavit of Applicant (Form A) – Must include a passport-sized photo.
- ☐ Affidavit of Citizenship – Submit proof of U.S. citizenship or legal residency.
- ☐ Certification of Education (Form C) – Must be sent directly from the acupuncture school to the Board.
- ☐ Exposure Control & Infectious Disease Prevention Training (Form D) – Verification of training completion.
- ☐ Certification Verification Request (Form E) – Must be sent directly from the issuing organization (NCCAOM).
- ☐ State Verification (Form F) – If licensed in another state, provide official verification.
- ☐ CV/Resume - Work History – List acupuncture-related employment and address any gaps. Applicant must provide three (3) references on official letterhead:
 - One reference from a licensed U.S. physician (MD or DO) practicing in the same jurisdiction and familiar with the applicant's practice.
 - Two references from practicing acupuncturists familiar with the applicant's practice.

☐ Plan of Supervision – Before starting supervised practice, the supervisor must submit a letter of intent and supervision plan for Board approval, in consultation with the Advisory Committee.

Applicants with less than one year of postgraduate clinical experience must complete one year of supervised practice under a licensed acupuncturist with four years of active practice. The supervisor may be licensed in Georgia or another jurisdiction with substantially equivalent requirements, with experience accumulated across qualifying jurisdictions.

Additional Requirements (if applicable)

- ☐ Non-U.S. Citizens – Provide immigration documents verifying legal residency status.
- ☐ Name Change Documentation – If applicable, submit a marriage certificate or court order.

License Renewal, Continuing Education, Rules & Laws

- ☐ Renewal Fee – \$105 every renewal cycle (biennially).
- ☐ Continuing Education Requirements – 40 hours of Board-approved CE, including 1 hour concerning infectious disease.
- ☐ Late Renewal Fee – \$205 if not renewed on time.
- ☐ Reinstatement Fee – \$400 for lapsed/revoked licenses, \$200 for inactive licenses.
- ☐ Board Rules – <https://rules.sos.ga.gov/gac/360-6>
- ☐ Georgia Code – <https://law.jusa.com/codes/georgia/2022/tle-43/chapter-34/arcle-3/>